



Youth Support Worker - Launch Youth

POSITION DESCRIPTION

Position	Youth Support Worker at Launch Youth
Level	Minimum 3.1 (SCHCADS Award) (approximately \$38.75 per hour which includes 25% casual loading)
Job Status	Casual
Reports to	Senior Worker
Number of Subordinates	Nil
Working Hours	Casual hours as required.

ORGANISATIONAL MISSION STATEMENT:

Launch Youth is a service arm of not-for-profit organisation, Pathways Tasmania Inc, and exists to bring hope and an empowered future to Tasmanian youth who do not have a place to call home. We provide the only long-term shelter in Tasmania for homeless teenage boys ranging from ages 13 – 22. We offer accommodation and holistic case management for our residents to help homeless young people build self-worth so they can stand on their own feet and reach their full potential. We are a registered charity and faith based not-for-profit organisation that is motivated by seeing lives restored through God's love, hope and grace. We are gratefully funded by the Tasmanian State Government as a respected and well-known part of their Housing Connect program, aimed at sheltering the homeless in Tasmania.

FOCUS OF DUTIES:

To work with the Launch Youth team, within legal requirements and responsibilities and in close collaboration with other youth housing organisations and services to provide transitional supported accommodation to young males 13-22 years who are homeless or at risk of homelessness.

SCOPE OF WORK PERFORMED:

- a) Provide supervision and in-house support to residents
- b) Intake, assessment and referral responsibilities. (e.g. notification to Department of Child and Family Services Intake team)
- c) Assist caseworkers with client casework
- d) Maintain accurate and current case notes
- e) Maintain daily activities log and provide handovers to other staff at change over
- f) Recreational program duties and activities as and when required
- g) Any other duties as may be required from time to time
- h) Fulfil rostered duties that also involve cleaning and maintenance of the Group Home

PRE EMPLOYMENT CONDITIONS:

Pre-employment Checks:

The person nominated for this job is to satisfy a pre-employment check before taking up the appointment. The following checks will be conducted:

1. Conviction check in the following areas:
 - a. Crimes of violence
 - b. Sex related offences
 - c. Serious drug offences
 - d. Crimes involving dishonesty
2. Identification checks
3. Disciplinary action in previous employment check

GENERAL QUALIFICATION GUIDELINES:

Essential Qualifications / experience:

- a) Minimum Certificate IV in Youth Work/Community Services with experience, or Diploma of Community Studies, or equivalent work experience.
- b) Current unrestricted Drivers Licence
- c) A current first aid workplace level 2 certificate (or the ability to obtain it with our support)

Desirable Qualifications / experience:

- a) Progression towards completion of an appropriate course of study at University level and/or 2 years experience working with youth
- b) Training/education and/or experience working with traumatised youth

Knowledge, skills and abilities:

- a) Emotional intelligence
- b) Excellent organisational and problem solving skills
- c) Proven ability to use initiative, ensuring decisions comply with all relevant laws and regulations
- d) Proven ability to work both independently and as part of a team
- e) Passion for working with disadvantaged youth
- f) The willingness and ability to work flexible hours
- g) Computer skills including the ability to receive and send emails and use Microsoft Word for case note input.
- h) Consistent and professional personal conduct and appearance
- i) Ability to manage crisis situations within a shelter environment (with certified de-escalation training offered to all successful applicants)

Selection Criteria:

- a) Excellent interpersonal skills including conflict resolution skills (certified de-escalation training offered to all successful applicants)
- b) High standard of written skills with proven attention to detail and accuracy

- c) Proven ability to work efficiently and effectively both autonomously and within a team environment
- d) Excellent organisational and problem solving skills, high motivation level and a strong drive to achieve results
- e) Proven ability to use initiative, work within time constraints, meet deadlines and maintain absolute confidentiality
- f) Sound knowledge of relevant laws and legislation relating to youth sector or the ability to quickly acquire this knowledge
- g) Demonstrated willingness to adhere to organisational policy and ensure all decisions comply with policy, relevant laws and legislation
- h) Computer skills including the ability to use Microsoft Word and Outlook
- i) Proven reliability, honesty, and integrity
- j) Ability to understand, agree with and uphold the organisation's philosophies, values and Mission Statement

Applicants should send their resume and cover letter addressing the above selection criteria to:

Jamie Johnson Acting Senior Worker, Launch Youth jamie@pathwaystas.org.au or contact him on (03) 6224 3090 Wed - Fri only
--

Pathways Tasmania Inc.
Phone: (03) 6223 1065
Email: info@pathwaystas.org.au
Web: www.pathwaystas.org.au
Post: PO Box 4711, Bathurst Street Hobart TAS 7000