



NDIS Support Worker - Launch Youth

POSITION DESCRIPTION

Position	NDIS Support Worker at Launch Youth
Level	2.1 - 3.1 (SCHCADS Award)
Job Status	Casual
Reports to	Senior Worker
Number of Subordinates	Nil
Working Hours	Casual hours to fit into a 4 week rotation roster including evenings, and weekend work.

ORGANISATIONAL MISSION STATEMENT:

Pathways Tasmania is a faith-based for-purpose Christian organisation which is also a registered charity based solely in Tasmania. Our vision is to see a Tasmania free from addiction and we carry out this vision through our purpose which is to provide pathways into a bright future for the homeless and those battling with addictions and mental health issues.

All our services receive substantial government funding, but we rely heavily on fundraising and donations to properly meet our mission. To this end we currently operate two supported accommodation services that have smooth pathways for clients to move between these services and into independent living.

- 1) Transformations, a long term, residential drug and alcohol rehabilitation program for men and women, based in Hobart Tasmania. This program is delivered as a three-way partnership between Pathways Tasmania, Transformations Program Australia and Velocity Church.
- 2) Launch Youth, transitional housing for teenage boys who are experiencing homelessness. We focus on much more than just accommodation, teaching our clients life skills, helping them achieve an education, join the workforce and to enter into independent living.
- 3) NDIS Supported care, designed to work with clients who have addictions and mental health issues. This care helps clients to manage long term conditions and to live in and be a part of our community in a positive way.

FOCUS OF DUTIES:

To work with the Pathways Tasmania NDIS service, within legal requirements and responsibilities and in close collaboration with other Pathways Tasmania services to provide support for a variety of clients serviced by the organisation.

SCOPE OF WORK PERFORMED:

- a) Provide supervision and in-house support to residents

- b) Recreational program duties and activities as and when required
- c) Assist clients to develop their daily living skills
- d) Help clients engage in social and community interactions
- e) Assist caseworkers with client casework
- f) Maintain accurate and current case notes
- g) Any other duties as may be required from time to time

PRE EMPLOYMENT CONDITIONS:

Pre-employment Checks:

The person nominated for this job is to satisfy a pre-employment check before taking up the appointment. The following checks will be conducted:

1. Conviction check in the following areas:
 - a. Crimes of violence
 - b. Sex related offences
 - c. Serious drug offences
 - d. Crimes involving dishonesty
2. Identification checks
3. Disciplinary action in previous employment check

GENERAL QUALIFICATION GUIDELINES:

Essential Qualifications / experience:

- a) Current unrestricted Drivers Licence
- b) A current first aid workplace level 2 certificate (or the ability to obtain it)

Desirable Qualifications / experience:

- a) Progression towards or completion of a Certificate IV in Youth Work/Community Services with experience, or Diploma of Community Studies, or equivalent.
- b) Training/education and/or experience working with traumatised youth

Knowledge, skills and abilities:

- a) Ability to work both independently and as part of a team
- b) Good interpersonal skills and the ability to role model towards clients
- c) Passion for working with disadvantaged youth
- d) The willingness and ability to work flexible hours
- e) Computer skills including the ability to receive and send emails and use Microsoft Word for case note input.
- f) Consistent and professional personal conduct and appearance
- g) Ability to refer back to senior staff when advice and support is needed

SELECTION CRITERIA:

- a) Excellent interpersonal skills including conflict resolution skills
- b) Good written skills with attention to detail for writing case notes.
- c) Ability to work efficiently and effectively both autonomously and within a team environment
- d) Ability to work within time constraints, and maintain absolute confidentiality
- e) Demonstrated willingness to adhere to organisational policy and ensure all actions comply with policy and procedures
- f) Computer skills including the ability to use Microsoft Word and Outlook
- g) Proven reliability, honesty, and integrity
- h) Ability to understand, agree with and uphold the organisation's philosophies, values and Mission Statement

Applicants should send their resume and cover letter addressing the above selection criteria to:

Jamie Johnson
Senior Worker, Launch Youth
jamie@pathwaystas.org.au
or contact him on (03) 6224 3090

Pathways Tasmania Inc.

Phone: (03) 6223 1065

Email: info@pathwaystas.org.au

Web: www.pathwaystas.org.au

Post: PO Box 4711, Bathurst Street Hobart TAS 7000